



港九街坊婦女會孫方中書院  
H.K. & Kln. Kaifong Women's Association  
Sun Fong Chung College

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新界大埔公路大埔滘段 4643 號

Website: <http://www.sunfc.edu.hk>

19-20 School Circular No.14

14<sup>th</sup> October, 2019

Dear S.1-S.6 Parents/ Guardians,

**First Term Test (S1 – S6)**

In order to assess our students' academic performance and to consolidate their learning, the First Term Test is scheduled from November 4 (Monday) to November 7 (Thursday) inclusive.

Should your child be absent from school on any day during the test period for reasons of sickness or special reasons, you have to notify the school by phone before 8:00 a.m. that day. Students have to submit relevant supporting documents on the first day they return to school. Any supporting documents received later than the first day the student return to school will not be accepted. If the application is accepted, the School will give a statistically assessed mark for the subject the student was absent from based on their results in previous uniform test(s)/ examination(s)/ other assessment(s).

The timetable of the First Term Test and the syllabus of each subject are attached for your reference. Please remind your child to work hard for the Test and return the completed reply slip to the class teachers on 15<sup>th</sup> October, 2019 (Tuesday).

Thank you for your kind attention.

Yours faithfully,

S. K. Ng  
Principal



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19-20 第14號通告

敬啟者：

**第一學期測驗 (中一至中六級)**

為了評估同學的學習表現，鞏固其學習成果，本校定於十一月四日(星期一)至十一月七日(星期四)舉行本學年第一學期測驗。如學生在測驗當天因病或特別事故缺席，須於早上八時前致電回校請假。學生應在復課後的第一天內主動提交有關證明文件予校方審批，逾期恕不受理。有關申請如獲校方接納，校方將根據統計學的方法以該生的統一測驗 / 考試 / 其他評核成績來估算缺考的科目分數。

謹隨函附上測驗時間表及測驗範圍，敬請 閣下督促 貴子弟努力溫習，並填妥下列回條，於十月十五日（星期二）交回班主任存查。

此致

中一至中六級家長

校長

吳少祺謹啟

二零一九年十月十五日

\_\_\_\_\_ October, 2019

回條  
Reply Slip

敬覆者：

Dear Principal,

貴校二零一九年十月十四日第十四號通告有關「第一學期測驗（中一至中六級）」事宜，業經知悉。

I have been clearly informed about the matters listed in School Circular No.14 ‘First Term Test (S1 – S6)’.

此覆

港九街坊婦女會孫方中書院吳少祺校長

家長簽署  
Signature of Parent/ Guardian : \_\_\_\_\_  
家長姓名  
Name of Parent/ Guardian : \_\_\_\_\_  
學生姓名  
Name of Student : \_\_\_\_\_  
班別及班號  
Class and Class Number : \_\_\_\_\_ (      )

二零一九年十月\_\_\_\_日