



港九街坊婦女會孫方中書院
H.K. & Kln. Kaifong Women's Association
Sun Fong Chung College

4643 Tai Po Road, Tai Po Kau, Tai Po, N.T.

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新界大埔公路大埔滘段 4643 號

Website: <http://www.sunfc.edu.hk>

19-20 School Circular No. 29 (S1-S2)

15th June, 2020

Dear S.1-S.2 Parents/ Guardians,

Purchase of School Exercise Books and Other Stationery

In order to facilitate the purchase of exercise books and other stationery, the College is arranging bulk purchase for S.1-S.2 students. Students who are going to be promoted to S.2 or S.3 are advised to order the following items:

Item	Unit Price(\$)	Quantity	Amount(\$)
Single-lined exercise book (20 pages)	1.1	10	11
Maths long single-lined exercise book (40 pages)	2.9	5	14.5
Large single-lined exercise book (22 pages)	1.7	2	3.4
Green clip file (A4 size, with school badge on)	3.6	4	14.4
Student Handbook	19	1	19
Sketch Book	10.5	1	10.5
Total(\$):			72.8

Students are required to pay for the order at the General Office from 16th June (Tuesday) to 26th June, 2020 (Friday). The above items will also be available for purchase at the General Office from 2nd September, 2020 (Wednesday). Please note that all purchases are to be paid with Octopus Card. Your child will receive the ordered items on the first day of the next school year.

Please complete and return the attached reply slip to the class teachers on 16th June, 2020 (Tuesday).

Thank you for your kind attention.

Yours faithfully,

S.K. Ng
Principal



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19-20 第二十九號通告(中一至中二)

敬啟者：

中一至中二購買練習簿及相關學習用品

為方便統一處理購買練習簿及相關學習用品，本校將安排同學集體訂購。經審慎計算後，下學年升讀中二至中三同學須購買指定的校簿及相關學習用品，數量及費用詳列如下：

項目	單價(\$)	數量	金額(\$)
單行簿 (連封面 20 頁)	1.1	10	11
數學長單行簿 (連封面 40)	2.9	5	14.5
大單行簿(連封面 22 頁)	1.7	2	3.4
綠色膠活頁文件夾 (A4 校徽燙金)	3.6	4	14.4
學生手冊	19	1	19
畫簿	10.5	1	10.5
總額(\$):			72.8

貴子弟須於六月十六日(星期二)至六月二十六日(星期五)到校務處繳交費用。若同學決定在日後自行購買，可於二零二零年九月二日(星期三)起於校務處購買。貴子弟必須以八達通繳付款項，而校務處將於下學年開學首天把該校簿和相關學習用品交予貴子弟。懇請閣下填妥回條，於六月十六日(星期二)交回班主任，以憑辦理。

此致

中一至中二級家長

校長

吳少祺謹啟

二零二零年六月十五日

_____ June 2020

回條
Reply Slip

敬覆者：
Dear Principal,

有關 貴校二零二零年六月十五日第二十九號通告「中一至中二購買練習簿及相關學習用品」事宜，業已知悉，本人決定：

I have been clearly informed about the matters listed in School Circular No.29 "Purchase of School Exercise Books and Other Stationery". I decide to:

經學校代購學生的練習簿及相關用品。
have advanced bulk purchase.

讓敝子弟於二零二零年九月二日起自行購買練習簿及相關用品。
ask my child to buy those items on their own on or after 2nd September 2020.

*請在適當位置上加上 ✓ 號

Please put a tick "✓" in the appropriate box.

此覆

港九街坊婦女會孫方中書院吳少祺校長

家長簽署

Signature of Parent/ Guardian :

家長姓名

Name of Parent/ Guardian :

學生姓名

Name of Student :

班別及班號

Class and Class Number :

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二零二零年六月____日