



港九街坊婦女會孫方中書院
H.K. & Kln. Kaifong Women's Association
Sun Fong Chung College

4643 Tai Po Road, Tai Po Kau, Tai Po, N.T.

Tel: 2656 7123

Fax: 2654 6886

E-mail: info@sunfc.edu.hk

新界大埔公路大埔滘段 4643 號

Website: <http://sunfc.edu.hk>

20-21 School Circular No.6

14th September, 2020

Dear S1 Parents/ Guardians,

Purchase of School Exercise Books and Other Necessities

In order to facilitate the purchase of exercise books and other necessities, the College is arranging bulk purchasing for students. Students who are to be promoted to Form 1 are advised to order the following items. The details are listed as follows:

| Item | Unit Price(\$) | Quantity | Amount(\$) |
|---|----------------|----------|------------|
| Single-lined exercise book (20 pages) | 1.1 | 20 | 22 |
| Long single-lined exercise book (40 pages) | 2.9 | 7 | 20.3 |
| Large single-lined exercise book (22 pages) | 1.7 | 1 | 1.7 |
| Graph book (22 pages) | 1.8 | 1 | 1.8 |
| Chinese composition paper (50 sheets) | 14 | 1 | 14 |
| Single-lined paper (100 sheets) | 10.5 | 1 | 10.5 |
| English composition paper (50 sheets) | 10.5 | 1 | 10.5 |
| Green clip file (A4 size, with school badge on) | 3.6 | 10 | 36 |
| Sketch book | 10.5 | 1 | 10.5 |
| Student Handbook | 19 | 1 | 19 |
| Total(\$): | | | 146.3 |

Students are required to pay for the order at the General Office on 23rd September, 2020 (Wednesday). Please note that all purchases are to be paid for by Octopus. Should you opt for advanced bulk purchase, the items you are ordering will be distributed to your child on the date of payment. Please complete and return the attached reply slip to the class teacher on 15th September, 2020 (Tuesday).

Thank you for your kind attention.

Yours faithfully,

S.K. Ng
Principal



港九街坊婦女會孫方中書院
H.K. & Kln. Kaifong Women's Association
Sun Fong Chung College

4643 Tai Po Road, Tai Po Kau, Tai Po, N.T.

Tel: 2656 7123

Fax: 2654 6886

E-mail: info@sunfc.edu.hk

新界大埔公路大埔滘段 4643 號

Website: <http://sunfc.edu.hk>

20-21 第六號通告

敬啟者：

購買練習簿及相關學習用品

為方便統一處理購買練習簿及相關學習用品，本校將安排同學集體訂購。經審慎計算後，20-21 學年就讀中一級的同学須購買指定的校簿及相關學習用品，數量及費用詳列如下：

| 項目 | 單價(\$) | 數量 | 金額(\$) |
|--------------------|--------|----|--------|
| 單行簿 (連封面 20 頁) | 1.1 | 20 | 22 |
| 長單行簿 (連封面 40) | 2.9 | 7 | 20.3 |
| 大單行簿 (連封面 22 頁) | 1.7 | 1 | 1.7 |
| 繪圖簿 (連封面 22 頁) | 1.8 | 1 | 1.8 |
| 原稿紙 (50 張) | 14 | 1 | 14 |
| 單行紙 (100 張) | 10.5 | 1 | 10.5 |
| 英文作文紙 (50 張) | 10.5 | 1 | 10.5 |
| 綠色膠活頁文件夾 (A4 校徽燙金) | 3.6 | 10 | 36 |
| 畫簿 | 10.5 | 1 | 10.5 |
| 學生手冊 | 19 | 1 | 19 |
| 總額(\$): | | | 146.3 |

貴子弟必須於九月廿三日 (星期三)當天到校務處以八達通繳交費用。校務處將於當日把校簿和相關學習用品交予 貴子弟。懇請 閣下填妥回條，於九月十五日 (星期二) 交回班主任，以憑辦理。

此致
中一級家長

校長

吳少祺謹啟

二零二零年九月十四日

_____ September, 2020

回條
Reply Slip

敬覆者：

Dear Principal,

有關 貴校二零二零年九月十四日第六號通告「購買練習簿及相關學習用品」事宜，業已知悉。

I have been clearly informed about the matters listed in School Circular No.6 “Purchase of School Exercise Books and Other Necessities”.

此覆

港九街坊婦女會孫方中書院吳少祺校長

家長簽署

Signature of Parent/ Guardian :

家長姓名

Name of Parent/ Guardian :

學生姓名

Name of Student :

班別及班號

Class and Class Number :

()

二零二零年九月_____日