



港九街坊婦女會孫方中書院  
H.K. & Kln. Kaifong Women's Association  
Sun Fong Chung College

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新界大埔公路大埔滘段 4643 號

Website: <http://sunfc.edu.hk>

22-23 School Circular No.2

1<sup>st</sup> September, 2022

Dear S1 Parents/ Guardians,

**Purchase of School Exercise Books and Other Necessities**

In order to facilitate the purchase of exercise books and other necessities, the College is arranging bulk purchasing for students. Students who are to be promoted to Form 1 are advised to order the following items. The details are listed as follows:

Item	Unit Price(\$)	Quantity	Amount(\$)
Single-lined exercise book (20 pages)	1.2	15	18
Maths single-lined exercise book (20 pages)	1.2	4	4.8
Long single-lined exercise book (40 pages)	3	10	30
Maths long single-lined exercise book (40 pages)	3	2	6
Large single-lined exercise book (22 pages)	1.9	3	5.7
Graph book (22 pages)	1.9	1	1.9
Chinese composition paper (50 sheets)	14.6	1	14.6
Single-lined paper (100 sheets)	10.9	1	10.9
English composition paper (50 sheets)	10.9	1	10.9
Green clip file (A4 size, with school badge on)	3.8	10	38
Sketch book	10.5	1	10.5
Student Handbook	15.2	1	15.2
Total(\$):			166.5

Students are required to pay for the order at the General Office on or before 9<sup>th</sup> September, 2022 (Friday). Please note that all purchases are to be paid for by Octopus.

Please complete and return the attached reply slip to the class teachers on 2<sup>nd</sup> September, 2022 (Friday). Thank you for your kind attention.

Yours faithfully,

S.K. Ng  
Principal



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22-23 第二號通告

敬啟者：

**中一級購買練習簿及相關學習用品**

為方便統一處理購買練習簿及相關學習用品，本校將安排同學集體訂購。經審慎計算後，2022-23 學年就讀中一級的同學須購買若干指定的校簿及相關學習用品，數量及費用詳列如下：

項目	單價(\$)	數量	金額(\$)
單行簿 (連封面 20 頁)	1.2	15	18
數學短簿簿 (連封面 20 頁)	1.2	4	4.8
長厚簿 (連封面 40)	3	10	30
數學長厚簿 (連封面 40)	3	2	6
長簿簿 (連封面 22 頁)	1.9	3	5.7
繪圖簿 (連封面 22 頁)	1.9	1	1.9
原稿紙 (50 張)	14.6	1	14.6
單行紙 (100 張)	10.9	1	10.9
英文作文紙 (50 張)	10.9	1	10.9
綠色膠活頁文件夾 (A4 校徽燙金)	3.8	10	38
畫簿	10.5	1	10.5
學生手冊	15.2	1	15.2
總額(\$):			166.5

貴子弟必須於九月九日 (星期五)或之前到校務處以八達通繳交費用。煩請閣下填妥回條，於九月二日 (星期五) 交回班主任，以憑辦理。

此致  
中一級家長

校長

吳少祺謹啟

二零二二年九月一日

\_\_\_\_\_ September 2022

**回條**  
**Reply Slip**

敬覆者：

Dear Principal,

有關 貴校二零二二年九月一日第二號通告「中一級購買練習簿及相關學習用品」事宜，業已知悉。

I have been clearly informed about the matters listed in School Circular No.2 “Purchase of School Exercise Books and Other Necessities”.

此覆

港九街坊婦女會孫方中書院吳少祺校長

家長簽署

Signature of Parent/ Guardian :

家長姓名

Name of Parent/ Guardian :

學生姓名

Name of Student :

班別及班號

Class and Class Number :

( )

二零二二年九月\_\_\_\_\_日