



港九街坊婦女會孫方中書院
H.K. & Kln. Kaifong Women's Association
Sun Fong Chung College

4643 Tai Po Road, Tai Po Kau, Tai Po, N.T.

新界大埔公路大埔滘段 4643 號

Tel: 2656 7123

Fax: 2654 6886

E-mail: info@sunfc.edu.hk

Website: <http://www.sunfc.edu.hk>

22-23 School Circular No.5

1st September, 2022

Dear Parents/ Guardians,

Electronic Circular Scheme for S.1-S.6

To support environmental protection and facilitate parent-school communication, our school will implement the scheme for the whole school year. We will keep delivering paper circulars concerning some of the more complicated issues, other circulars will be issued on our school webpage or sent to your smart phones. Please check and sign the e-circulars on regular basis. The scheme will be effective on 5th September, 2022 (Monday). For details, please refer to the "User's Guide to E-Circular" on our school website.

In the event of technical problems, please contact Mr. Patrick Lam at 2656 7123 or send the teacher an email at lamps@sunfc.edu.hk. For other inquiries, please contact class teachers.

Please complete and return the reply slip to the class teachers on 2nd September, 2022 (Friday). Thank you for your kind attention.

Yours faithfully,

S.K. Ng
Principal



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22-23 第5號通告

敬啟者：

中一至中六級電子通告計劃

為達致「愛護地球、環保減碳」的目標，承接家校齊心減碳政策，本校將再接再厲，在本學年九月五日（星期一）開始全面推行電子通告計劃，除了部分較複雜的通告會派發給學生讓家長細閱並簽署交回外，所有通告皆會通過網頁或智能手提電話發送，請定期查閱及簽署回條，詳細的操作方法請查閱學校網頁上的「電子通告使用指引」。

如在使用電子通告時遇到任何技術問題，可致電 26567123 或電郵至 lamps@sunfc.edu.hk 向林珀丞老師查詢及尋求支援。倘有其他查詢，可聯絡班主任。請填妥下列回條並於九月二日(星期五)交回班主任存查為荷。

此致
各位家長

校長

吳少祺謹啟

二零二二年九月一日

_____ September 2022

回條
Reply Slip

敬覆者：
Dear Principal,

有關 貴校二零二二年九月一日第五號通告「中一至中六級電子通告計劃」事宜，業已知悉。

I have been clearly informed about the matters listed in School Circular No.5 “Electronic Circular Scheme for S.1 to S.6.”

此覆

港九街坊婦女會孫方中書院吳少祺校長

家長簽署
Signature of Parent/ Guardian : _____
家長姓名
Name of Parent/ Guardian : _____
學生姓名
Name of Student : _____
班別及班號
Class and Class Number : _____ ()

二零二二年九月_____日